



Government of West Bengal
Irrigation & Waterways Department
Jalasampad Bhavan, 1st Floor, Western Block
Bidhannagar, Salt Lake City, Kolkata 700 091

No. 09-(W)/2015-16

Dated, 4th December, 2015

MEMORANDUM

Clarifications have been sought by various DDOs in the Irrigation & Waterways Department and Directorate for some time past regarding the procedure to be followed for drawal of bills of hired inspection vehicles as contained in this Department No.32-IB dated, 08.05.2015 read with No.69-IB dated 08.06.2015 consequent upon switch-over from LoC system of drawal of fund related to works Departments to bill system of drawal from treasuries w.e.f 01.04.2015.

Hired vehicles totaling 471 nos. as stood on 01.04.2015 were identified in this Department, approved and recognized as inspection vehicles by the Finance Department for the purpose of inspection of works and allied purposes. These vehicles have been hired in the interest of proper and expeditious execution of works. Although use of vehicle is necessary for supervision of works, the procedure of drawal of expenditure related to inspection vehicles was somehow not included in FD No. 736-F(Y) dated 10.02.2015 read with No. 2705-F(Y) dated 24.04.2015 and No. 3391-F(Y) dated 28.04.2015. Also, orders issued the Finance Department regarding restrictions on consumption of fuel & lubricants per day on operational and non-operational vehicles vide FD no. 454-FB dated 11.06.2008 and No. 2711-FB dated 30.09.2002 does not apply for inspection vehicles. In the LoC system, expenditure related to vehicles used to be met by drawal of cheques which did not need any pay order from the Treasury/PAO. Treasury/PAO's functions were restricted to accounting for the expenditure under LoC. But in the new system of drawal of fund from the Treasury/PAO, the DDO is required to furnish to the Treasury sanctioning order of the vehicles with the related bills.

In these circumstances, Finance Department has accorded approval to the hiring of 471 nos. of vehicles for inspection of the works and allied administrative purposes undertaken by this Department and delegated the power of sanction to the Departmental Secretary in the Irrigation & Waterways Department which has been communicated in the orders mentioned in first para. Finance Department has further delegated full power of sanctioning expenditure related to fuel consumption of the sanctioned vehicles subject to availability of necessary fund under the appropriate head of account in the budget and No. 112-IB dated 03.07.2015 has been communicated by this Department in this regard.

So far, there is no dedicated object head subordinate to the functional major head of the department for booking the expenditure related to inspection vehicles, in order to develop a control mechanism both for fund allotment and monitoring expenditure, expenditure including cost of fuel consumption related to **all inspection vehicles** has been approved by Finance Department to be met out of allotment of fund under **the object head '19-maintenance works'** subordinate to functional head of accounts for revenue

expenditure related to works, and, such claims will be drawn by submission of bill in TR Form No. 26 to the Treasury/PAO. The concerned DDOs will provide all mandatory certificates and exercise all financial checks prior to raising a bill with the treasury. Submission of bill does not however require submission of vehicle Log Books.

This order is issued with the approval of Finance Department vide their Group-T U.O No. Group T/2015-2016/0052 dated 05.05.2015.

Sd/-
(K. Chattopadhyay)
Secretary to the
Government of West Bengal

Memo No. 270 /1(5)-IB
IW/O/IB-Misc-06/2015-16

Dated, 4th December, 2015

Copy forwarded for information to the:

1. Principal Accountant General (A&E), West Bengal
Treasury Buildings, 2, Government Place (West)
Kolkata -700001
2. Finance (Audit) Department, Group-T
Govt. of West Bengal
'NABANNA', 325, Sarat Chatterjee Road
Howrah -711 102
3. Finance (Budget) Department, Group-N
Govt. of West Bengal
'NABANNA', 325, Sarat Chatterjee Road
Howrah – 711 102
4. Kolkata Pay & Account Office-I / II / III
5. Treasury Officer, _____

Sd/-
(A. Ghosh)
Deputy Secretary to the
Government of West Bengal

Memo No. 270 /1(10)-IB

Dated, 4th December, 2015

Copy forwarded for information to the:


1. Chief Engineer (South)
Irrigation & Waterways Directorate
2. Chief Engineer (Design & Research)
Irrigation & Waterways Directorate
3. Director of Personnel & Ex-officio Chief Engineer
Irrigation & Waterways Directorate

4. Chief Engineer (West)
Irrigation & Waterways Directorate
P.O. Sadhanpur (Near Polytechnic), District Burdwan
Pin 713 101
5. Chief Engineer (South West)
Irrigation & Waterways Directorate
Khusjungle, P.O. Abas, District Paschim Medinipur
Pin 721 102
6. Chief Engineer (North)
Irrigation & Waterways Directorate
Green Park, P.O. Mokdumpur, District Malda
Pin 732 103
7. Chief Engineer (North East)
Irrigation & Waterways Directorate
Jalpath Bhavan, Club Road, P.O. & District Jalpaiguri
Pin - 735 101
8. Chief Engineer (Teesta Barrage Project)
Irrigation & Waterways Directorate
Teesta Sech Bhawan, 2nd Mile Sevoke Road
Siliguri, District Darjeeling
Pin - 734 001
9. Financial Advisor
Irrigation & Waterways Department
10. Executive Engineer
Howrah Irrigation Division
Irrigation & Waterways Directorate

This has reference to his Memo No. 3023E dated 16.10.2015 addressed to this Department.

11. Executive Engineer
DVC Study Cell
Irrigation & Waterways Directorate

He is requested to upload this order in the official website of this Department www.wbiwd.gov.in.


(A. Ghosh) 4.12.15
Deputy Secretary to the
Government of West Bengal