



Government of West Bengal  
Irrigation & Waterways Department  
3<sup>rd</sup> Floor, Jalsampad Bhavan  
Salt Lake City, Kolkata -91

No. 32 - IB  
IW/O/IB-Misc-06/2015-16

dated, 8<sup>th</sup> May, 2015

### MEMORANDUM

1. The detailed procedure of Works and Forest related expenditure has already been communicated vide Finance Department No. 736-F(Y) dated 10.02.2015 read with No.2705-F(Y) dated 30.03.2015 and No.-3292-F(Y) dated 24.04.2015 and No. 3391-F(Y) dated 28.04.2015, consequent upon switch over from Loc system of drawl of fund to bill system from Treasuries of drawl of fund w.e.f 01.04.2015.
2. Although use of vehicle (non- Ac diesel driven motorcab / maxicab) and launch/ boat are necessary for supervision of works and other purposes, the procedure for drawl of expenditure related to hiring of vehicles is not mentioned in the above referred Government orders.
3. On the other hand, hiring of inspection vehicle/launch/boats being closely related to Departmental function, it may not always be possible for the Administrative Department to move the Finance Department for obtaining approval, prior to engagement of such vehicles/launch/boats without disturbing the work itself.
4. In the LoC system, expenditure related to hiring of vehicles/launch/boats, used to be met by drawl of LoC cheques, which did not need any pay order from the Treasury/PAO. But in the new system of drawl of fund from the Treasury/PAO, the DDO will be required to furnish sanction order of the hired vehicles/launch/boats to the Treasury with the related bills.
5. In these circumstances, after careful consideration on the matter, sanction is hereby accorded with effect from 01 .04.2015 for engagement/hiring of a total of 471 (four hundred and seventy one) vehicles (non- Ac diesel driven motorcab / maxicab) and launch/ boat, in the various offices of the Irrigation & Waterways Directorate and also in the Secretariat office of Irrigation & Waterways Department, which are already in operation so far, as detailed in the Annexure to this G.O. for inspection of works and for administrative functions, subject to availability of necessary funds. Detailed Head of concomitant expenditure shall be "19-Maintanance" sub-ordinate to functional Heads of Account for revenue expenditure related to works till further communication of any appropriate 19 digit Head of Account with detailed Head as "19-Maintanance".
6. The engagement of such vehicles and rates there for, would be guided in terms of existing orders of the Transport Department, as may be amended from time to time. Choice of any particular type of vehicle among Non- Ac diesel driven Motorcab / Maxicab and launch/ boat as stated in paragraph 2 at pre-page would be guided by specific purposes. Engagement of any Maxicab requires prior approval the concerned Superintending Engineer.
7. Full power for sanctioning the expenditure related to monthly fuel consumption and hiring of the sanctioned vehicles/launch/boat is being accorded to the respective Drawings and Disbursing Officers subject to availability of necessary fund under the above said Head of Account in the budget.
8. Such bills for hired vehicles (both hiring charge as well as fuel charges) shall be drawn by submission of bill in TR form no. 26 to the designated Treasury Offices/ PAO.

9. In case of journey made by the concerned officers on holidays for official purpose a certificate / shall be furnished on the body of the bill by the concerned DDO that the journey was performed in the interest of public service and no separate sanction from higher authority will be required for such journey on holidays.

This order issues with the concurrence of the Finance (Audit) Department vide Group – T U.O. No. Group- T/2015-2016/0052 dated 01.04.2015.

**Enclosed** : list of 471 sanctioned vehicles

*D. Mukherjee*  
**(D. Mukherjee)**  
OSD & Ex-officio Secretary to the  
Government of West Bengal

No. 32 /1(3)– IB

dated, 8<sup>th</sup> May, 2015

**Copy with copy of enclosure forwarded for information to:**

1. Principal Accountant General (A&E), West Bengal  
Treasury Buildings, 2, Government Place (West)  
Kolkata 700 001

2. PAO-I/III/III, Kolkata

3. Treasury Officer \_\_\_\_\_

*B.M.*  
**(B. Mukherjee)**  
Deputy Secretary to the  
Government of West Bengal

No. 32 /2(8)– IB

dated, 8<sup>th</sup> May, 2015

**Copy with copy of enclosure forwarded for information to:**

1. Chief Engineer (South & Budget)  
Irrigation & Waterways Directorate

2. Chief Engineer (West)  
Irrigation & Waterways Directorate

3. Chief Engineer (South West)  
Irrigation & Waterways Directorate  
Khusjungle, P.O Abas, District Paschim Medinipur  
Pin 721 102

4. Director of personnel & Ex-officio Chief Engineer  
Irrigation & Waterways Directorate

5. Chief Engineer (North)  
Irrigation & Waterways Directorate

6. Chief Engineer (Design & Research)  
Irrigation & Waterways Directorate

7. Chief Engineer (North East)  
Irrigation & Waterways Directorate  
Club Road, P.O & District Jalpaiguri  
Pin 735 101

8. Chief Engineer, Teesta Barrage Project  
Irrigation & Waterways Directorate  
Teesta Sech Bhavan,  
2<sup>nd</sup> Mile, Sevoke Road, Siliguri, Dist : Darjeeling  
PIN : 734 001



With a request to communicate this order to the respective Superintending Engineers for onward transmission to DDOs under their control.

  
(B. Mukherjee)

Deputy Secretary to the  
Government of West Bengal

No. 32/3(3)- IB

dated, 8<sup>th</sup> May, 2015

**Copy with copy of enclosure forwarded for information to:**

1. Financial Advisor & Secretary  
Irrigation & Waterways Department
2. Finance (Audit) Department, Group-T  
Government of West Bengal,  
'NABANNA', 325, Sarat Chatterjee Road  
Howrah 711 102
3. Finance (Budget) Department, Group-N  
Government of West Bengal  
'NABANNA', 325, Sarat Chatterjee Road  
Howrah 711 102

  
(B. Mukherjee)

Deputy Secretary to the  
Government of West Bengal

No. 32/4(1)- IB

dated, 8<sup>th</sup> May, 2015

Copy with copy of enclosure forwarded for uploading to the official website of Irrigation & Waterways Department [www.wbiwd.gov.in](http://www.wbiwd.gov.in) to :

Executive Engineer  
DVC Study Cell  
Irrigation & Waterways Directorate

  
(B. Mukherjee)

Deputy Secretary to the  
Government of West Bengal

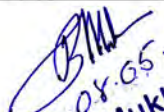
## (Annexure to I&amp;W Deptt. No. 32-IB dated 08.05.2015)

Sl No	Designation & Office of DDO	Treasury linked with the DDO	Nos of hired Inspection vehicle/boat/launch sanctioned		Remarks
1	2	3	4		5
1	Executive Engineer Alipurduar Irrigation Division	Alipurduar Treasury	5	(Five)	----
	Sub-Total of Alipurduar Treasury:		5		
2	Executive Engineer Coochbehar Irrigation Division	Coochbehar Treasury-I	5	(Five)	----
	Sub-Total of Coochbehar Treasury-I:		5		
3	Executive Engineer Jalpaiguri Irrigation Division	Jalpaiguri Treasury-II	7	(Seven)	----
4	Executive Engineer Teesta Irrigation Division	Jalpaiguri Treasury-II	3	(Three)	----
5	Executive Engineer Teesta Canal Investigation Division	Jalpaiguri Treasury-II	4	(Four)	----
6	Executive Engineer Teesta Dam Investigation & Design Division	Jalpaiguri Treasury-II	2	(Two)	----
	Sub-Total of Jalpaiguri Treasury-II:		16		
7	Executive Engineer Teesta Barrage Division	Mal Treasury	7	(Seven)	----
8	Executive Engineer Teesta Left Bank Division	Mal Treasury	4	(Four)	----
	Sub-Total of Mal Treasury:		11		
9	Executive Engineer Siliguri Irrigation Division	Siliguri Treasury-II	5	(Five)	----
10	Executive Engineer North Bengal Investigation Division	Siliguri Treasury-II	2	(Two)	----
11	Executive Engineer Teesta Barrage Electrical Division	Siliguri Treasury-II	2	(Two)	----
12	Executive Engineer Teesta Mechanical Division	Siliguri Treasury-II	2	(Two)	----
13	Executive Engineer Teesta Resource Division No-I	Siliguri Treasury-II	3	(Three)	----
14	Executive Engineer Teesta Resource Division No-II	Siliguri Treasury-II	4	(Four)	----
15	Executive Engineer Teesta Design Division No-III	Siliguri Treasury-II	4	(Four)	----

*B. Mukhopadhyay*  
08.05.15  
Biplab Mukhopadhyay  
Deputy Secretary (Works)-I  
I & W Department  
Govt. of West Bengal

(Annexure to I&W Deptt. No. 32-IB dated 08.05.2015)


Sl No	Designation & Office of DDO	Treasury linked with the DDO	Nos of hired Inspection vehicle/boat/launch sanctioned		Remarks
1	2	3	4		5
16	Executive Engineer Teesta Design & Planning Division	Siliguri Treasury-II	5	(Five)	----
17	Executive Engineer Mahananda Barrage Division	Siliguri Treasury-II	5	(Five)	----
18	Executive Engineer Mahananda Canal Division	Siliguri Treasury-II	3	(Three)	----
19	Executive Engineer Mahananda Link Canal Division	Siliguri Treasury-II	9	(Nine)	----
Sub-Total of Siliguri Treasury-II:			44		
20	Executive Engineer Teesta Canal Division No-I	Islampur Treasury	4	(Four)	----
21	Executive Engineer Teesta Canal Division No-II	Islampur Treasury	2	(Two)	----
Sub-Total of Islampur Treasury:			6		
22	Executive Engineer Teesta Canal Division No-III	Raiganj Treasury-II	2	(Two)	----
23	Executive Engineer Teesta Canal Head Qtr. Division	Raiganj Treasury-II	4	(Four)	----
24	Executive Engineer North Dinajpur Irrigation Division	Raiganj Treasury-II	4	(Four)	----
Sub-Total of Raiganj Treasury-II:			10		
25	Executive Engineer South Dinajpur Irrigation Division	Balurghat Treasury-II	3	(Three)	----
Sub-Total of Balurghat Treasury-II:			3		
26	Executive Engineer North Bengal Planning Division	Malda Treasury-I	3	(Three)	----
27	Executive Engineer Mahananda Embankment Division	Malda Treasury-I	3	(Three)	----
28	Executive Engineer Malda Irrigation Division	Malda Treasury-I	5	(Five)	----
Sub-Total of Malda Treasury-I:			11		

  
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Sl No	Designation & Office of DDO	Treasury linked with the DDO	Nos of hired Inspection vehicle/boat/launch sanctioned		Remarks
1	2	3	4		5
29	Executive Engineer Investigation & Planning Division (Central)	Berhampur Treasury-II	3	(Three)	-----
30	Executive Engineer Berhampur Irrigation Division	Berhampur Treasury-II	6	(Six)	-----
31	Executive Engineer Ganga Anti-erosion Division No.II	Berhampur Treasury-II	4	(Four)	-----
Sub-Total of Berhampur Treasury-II:			13		
32	Executive Engineer Ganga Anti-erosion Division No.I	Jangipur Treasury	3 1	(Three) (One)	----- Motorboat
Sub-Total of Jangipur District:			4		
33	Executive Engineer Nadia Irrigation Division	Krishnanagar Treasury-II	4	(Four)	-----
Sub-Total of Krishnanagar Treasury-II:			4		
34	Executive Engineer Sundarban Delta Project	Kalyani Treasury	5	(Five)	-----
Sub-Total of Kalyani Treasury:			5		
35	Revenue Officer Mayurakshi Revenue Division No.I	Birbhum Treasury-II	4	(Four)	-----
36	Executive Engineer Mayurakshi Head Quarter Division	Birbhum Treasury-II	7	(Seven)	-----
Sub-Total of Birbhum Treasury-II:			11		
37	Executive Engineer Mayurakshi South Canal Division	Bolpur Treasury	4	(Four)	-----
Sub-Total of Bolpur Treasury:			4		
38	Executive Engineer Mayurakshi North Canal Division	Rampurhat Treasury	6	(Six)	-----
39	Revenue Officer Mayurakshi Revenue Division No.II	Rampurhat Treasury	4	(Four)	-----
Sub-Total of Rampurhat Treasury:			10		

  
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Sl No	Designation & Office of DDO	Treasury linked with the DDO	Nos of hired Inspection vehicle/boat/launch sanctioned		Remarks
1	2	3	4		5
40	Executive Engineer Purulia Irrigation Division	Purulia Treasury	5	(Five)	----
41	Executive Engineer Purulia Construction Division	Purulia Treasury	4	(Four)	----
42	Executive Engineer Purulia Investigation & Planning Division	Purulia Treasury	4	(Four)	----
Sub-Total of Purulia Treasury:			13		
43	Executive Engineer Bankura Irrigation Division	Bankura Treasury	10	(Ten)	----
Sub-Total of Bankura Treasury:			10		
44	Executive Engineer Kangshabati Mechanical Division	Khatra Treasury	3	(Three)	----
45	Executive Engineer Kangshabati Canal Division No.II	Khatra Treasury	4	(Four)	----
Sub-Total of Khatra Treasury:			7		
46	Executive Engineer Kangshabati Canal Division No.III	Bishnupur Treasury	5	(Five)	----
47	Executive Engineer Right Bank Irrigation Division	Bishnupur Treasury	6	(Six)	----
48	Revenue Officer Kangshabati Revenue Division No.II	Bishnupur Treasury	4	(Four)	----
Sub-Total of Bishnupur Treasury:			15		
49	Executive Engineer Damodar Canal Division	Burdwan Treasury-II	7	(Seven)	----
50	Executive Engineer Burdwan Irrigation Division	Burdwan Treasury-II	2	(Two)	----
51	Executive Engineer Burdwan Investigation & Planning Division	Burdwan Treasury-II	3	(Three)	----
52	Revenue Officer Damodar Canal Revenue Division	Burdwan Treasury-II	4	(Four)	----
53	Revenue Officer Damodar Irrigation Revenue Division No.I	Burdwan Treasury-II	3	(Three)	----
Sub-Total of Burdwan Treasury-II:			19		

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1	2	3	4		5
54	Revenue Officer Damodar Irrigation Revenue Division No.II	Durgapur Treasury	4	(Four)	----
55	Executive Engineer Damodar Head Works Division	Durgapur Treasury	4	(Four)	----
56	Executive Engineer Durgapur Mechanical Electrical Division	Durgapur Treasury	4	(Four)	----
Sub-Total of Durgapur Treasury:			12		
57	Executive Engineer Hooghly Irrigation Division	Hooghly Treasury-II	4	(Four)	----
58	Revenue Officer Damodar Irrigation Revenue Division No.III	Hooghly Treasury-II	4	(Four)	----
Sub-Total of Hooghly Treasury-II:			8		
59	Executive Engineer Lower Damodar Construction Division	Uluberia Treasury	5	(Five)	----
Sub-Total of Uluberia Treasury:			5		
60	Executive Engineer West Midnapore Division	Midnapore Treasury	7	(Seven)	----
61	Revenue Officer Kangshabati Revenue Division No.I	Midnapore Treasury	4	(Four)	----
62	Revenue Officer Canal Revenue Division, Midnapore	Midnapore Treasury	2	(Two)	----
63	Executive Engineer Kangshabati Canal Division No.I	Midnapore Treasury	5	(Five)	----
64	Executive Engineer Kangshabati Canal Division No.IV	Midnapore Treasury	4	(Four)	----
65	Executive Engineer Subarnarekha Barrage Division	Midnapore Treasury	4	(Four)	----
66	Executive Engineer Subarnarekha Head Qtr. Division	Midnapore Treasury	4	(Four)	----
Sub-Total of Midnapore Treasury:			30		

  
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1	2	3	4		5
67	Executive Engineer Kangshabati Canal Division No.V	Jhargram Treasury	5	(Five)	-----
	Sub-Total of Jhargram Treasury:		5		
68	Executive Engineer KKB Project Division	Kharagpur Treasury	4	(Four)	-----
	Sub-Total of Kharagpur Treasury:		4		
69	Executive Engineer East Midnapore Division	Tamluk Treasury	4	(Four)	-----
	Sub-Total of Tamluk Treasury:		4		
70	Executive Engineer Contai Irrigation Division	Contai Treasury	5	(Five)	-----
	Sub-Total of Contai Treasury:		5		
71	Executive Engineer Bidyadhari Drainage Division	Barasat Treasury	5	(Five)	-----
	Sub-Total of Barasat Treasury:		5		
72	Executive Engineer Bashirhat Irrigation Division	Bashirhat Treasury	1 2 7	(One) (Two) (Seven)	launch Motorboat
	Sub-Total of Bashirhat Treasury:		10		
73	Executive Engineer Joynagar Irrigation Division	Baruipur Treasury	3 4 11	(Three) (Four) (Eleven)	----- launch Motorboat
	Sub-Total of Baruipur Treasury:		18		
74	Executive Engineer Kakdwip Irrigation Division	Kakdwip Treasury	4 2 15	(Four) (Two) (Fifteen)	----- launch Motorboat
	Sub-Total of Kakdwip Treasury:		21		

*BML*  
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1	2	3	4		5
75	Executive Engineer Metropolitan Drainage Division No.I	Kolkata Pay & Accounts Office-III	20	(Twenty)	----
76	Executive Engineer Metropolitan Drainage Division No.II	Kolkata Pay & Accounts Office-III	4	(Four)	----
77	Executive Engineer Urban Drainage Division	Kolkata Pay & Accounts Office-III	11	(Eleven)	----
78	Executive Engineer Calcutta Drainage Outfall Division	Kolkata Pay & Accounts Office-III	6	(Six)	----
79	Executive Engineer Suburban Drainage Division	Kolkata Pay & Accounts Office-III	5	(Five)	----
80	Executive Engineer Mograhat Drainage Division	Kolkata Pay & Accounts Office-III	12	(Twelve)	----
81	Executive Engineer Lower Damodar Irrigation Division	Kolkata Pay & Accounts Office-III	14	(Fourteen)	----
82	Executive Engineer Metropolitan Electrical Division	Kolkata Pay & Accounts Office-III	9	(Nine)	----
83	Executive Engineer Metropolitan Drainage Mechanical Division	Kolkata Pay & Accounts Office-III	6	(Six)	----
84	Executive Engineer Investigation & Planning Division (South)	Kolkata Pay & Accounts Office-III	9	(Nine)	----
85	Executive Engineer Damodar Survey & Investigation Division	Kolkata Pay & Accounts Office-III	4	(Four)	----
86	Assistant Secretary & DDO Irrigation & Waterways Department	Kolkata Pay & Accounts Office-III	1	(One)	----
Sub-Total of Kolkata Pay & Accounts Office-III:			101		
87	Executive Engineer Howrah Irrigation Division	Kolkata Pay & Accounts Office-II	7	(Seven)	----
Sub-Total of Kolkata Pay & Accounts Office-II:			7		
88	Executive Engineer Canals Division	Kolkata Pay & Accounts Office-I	7	(Seven)	----
89	Senior Engineer attached to Project Director, PMU, KEIP, I&WD	Kolkata Pay & Accounts Office-I	3	(Three)	----
Sub-Total of Kolkata Pay & Accounts Office-I:			10		
<b>Grand Total for I&amp;WD:</b>			<b>471</b>		

  
 B Mukhopadhyay  
 Deputy Secretary (Works)-I  
 I & W Department  
 Govt. of West Bengal