

**Government of West Bengal  
Finance Department  
Audit Branch**

Memo No.6959- F(Y)

Dated, 14<sup>th</sup> November, 2017

**MEMORANDUM**

In terms of Finance Department's Memo. No. 1232-F(Y), dt. 09.02.2012, the Additional Secretary/Principal Secretary/Secretary of a Department was allowed to hire a new vehicle (Non-AC) as replacement of an existing one provided that the existing vehicle was hired with the approval of Finance Department. Later, this authority was also extended to the Divisional Commissioners vide FD's Memo. No.3682-F(Y), dt.15.07.2014.

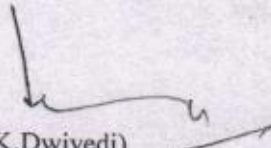
It has been under active consideration of the Government for some time past to delegate the power of hiring of hiring of a new vehicle (Non-AC) as replacement of existing vehicle to a Head of office.

After careful consideration of the matter, the Governor is pleased to delegate the power to the Head of Office as defined under Rule 5(16A) of W.B.S.R., Part-I for hiring of a new vehicle (Non-AC) as replacement of an existing vehicle provided that the existing vehicle was hired with the approval of Finance Department.

While issuing sanction order for hiring of a new vehicle as replacement of existing one in exercise of the power delegated under this memorandum, the following sentence should be inserted in such order.

“This order issues in exercise of power delegated under Finance Department Memo. No. 6959-F(Y) dated 14.11.2017”

This order will take immediate effect.

  
(H.K.Dwivedi)  
Principal Secretary to the  
Government of West Bengal  
Finance Department



Copy forwarded for information and necessary action to:

1. Principal Accountant General (A&E), West Bengal, Treasury Buildings, 2, Government Place West, Kolkata – 700001.
2. Principal Accountant General (Audit), West Bengal, Treasury Buildings, 2, Government Place West, Kolkata – 700001.
3. Accountant General (Receipt Works & Local Bodies Audit), West Bengal, CGO Complex, 3<sup>rd</sup> MSO Building, 5<sup>th</sup> Floor, Block DF, Sector I, Salt Lake, Kolkata – 700064.
4. Additional Chief Secretary / Principal Secretary / Secretary, \_\_\_\_\_ Department.
5. Special Secretary/Additional Secretary/Commissioner/Joint Secretary/Deputy Secretary, Finance Department.
6. Financial Advisor, \_\_\_\_\_ Department.
7. Commissioner, \_\_\_\_\_ Division, \_\_\_\_\_.
8. Director, \_\_\_\_\_.
9. Director of Treasuries & Accounts, West Bengal, Mitra Building, 8, Lyons Range, 3<sup>rd</sup> Floor, Kolkata – 700001.
10. District Magistrate / District Judge / Superintendent of Police, \_\_\_\_\_.
11. Sub-Divisional Officer, \_\_\_\_\_.
12. Block Development Officer, \_\_\_\_\_.
13. Pay & Accounts Officer, Kolkata Pay & Accounts Office-I, 81/2/2, Phears Lane, Kolkata – 700012.
14. Pay & Accounts Officer, Kolkata Pay & Accounts Office-II, P-1, Hyde Lane, Kolkata – 700073.
15. Pay & Accounts Officer, Kolkata Pay & Accounts Office-III, IB Market, 1<sup>st</sup> Floor, Block IB, Sector III, Salt Lake, Kolkata – 700106.
16. Treasury Officer, \_\_\_\_\_.
17. Group \_\_\_\_\_ / \_\_\_\_\_ Branch, Finance Department.
18. Sri Sumit Mitra, Network Administrator, Finance (Budget) Department. He is requested to upload a copy of this order in the website of Finance Department.

  
Assistant Secretary to the  
Government of West Bengal